



Pennar Community School – We Believe, We Achieve, We Succeed

Re-opening Information for families Autumn 2020

- All pupils are invited back to school.
- 1st and 2nd of September are preparation days.
- 3rd and 4th September, half of each class will be invited each day to get used to the new systems in the school. These groups will be communicated to you before the end of term.
- From Monday 7th September all pupils back in school. Please take note of the start and finish times along with the entrances to be used.
- Pupils will be arranged into ‘contact groups.’ These ‘contact groups’ will start and end the day together, have breaks and lunch times together. They have been arranged by blocks in the school.

Contact groups

Class 6J and Class 5/6B
 Class 4/5D and Class 3G
 Class 3/4T and Class 1/2K
 Class 1/2HP and Class R/1E
 Nursery and Flying Start will be independent contact groups.

Uniform

- Normal school uniform policy will resume.
- Jewellery is restricted to a watch and stud earrings. **Pupils will be asked to remove any other items.**
- Pupils with long hair are required to tie it up.
- As they will be outdoors a good deal, a coat will be required.
- The only items children are asked to bring to school are a coat, sun hat, water bottle and lunch box. However, we would encourage you to have school dinners.
- Some staff may choose to wear face masks/coverings
- In sunny weather, please apply sun-cream to your child prior to dropping them off. (the Once-a-day type is recommended)
- Face masks are optional according to PCC as of 9/6/20 and pupils should be allowed to wear them if parents wish.

Behaviour

- The normal school policy on behaviour will apply when the school reopens.

Travel to and from school

- If possible, we are asking parents and children to walk, cycle or scooter to school.
- Only one adult from each family to bring or collect each child/ or children from school please.
- We ask that you adhere strictly to start and finish times. Please do not arrive or let your children arrive early on the school premises.
- Unfortunately, during this period we will be unable to welcome any parents into school. If you have any queries, please ring or e-mail the School Office. 01646684402
admin.pennar@pembrokeshire.gov.uk

Drop off and Pick up

- We ask for the **Key stage 2** parents to drop off at the main gate at their given time and children to **proceed directly** to their nominated doors where they will be met by their teacher:
6J - Main Entrance
5/6B – Exterior Classroom door
4/5D – Exterior Classroom door
3/4T – Quiet area
3G – Exterior door and steps adjacent to 4/5D
When collecting KS2 pupils, parents are welcome to wait on the playground (Socially distancing) for their child to be dismissed and we ask that you leave the premises promptly to allow the next cohort to be collected. It is imperative that start and finish times are strictly adhered to.
- We ask that **Foundation Phase** pupils be accompanied by one parent/carer to their nominated drop off/collection point. Appropriate social distancing markings will be in place for your convenience and we ask that you follow them. Your child's class teacher will be there to greet them:

Hygiene and cleanliness:

- Children will wash their hands on entry to their contact group and will be reminded to wash their hands frequently during the day.
- Tissues will be available.
- Classrooms, toilets and doors will be cleaned regularly, throughout the day.
- Classroom doors and windows will be kept open to aid ventilation.
- Visual reminders, such as songs and videos, will be used too, to reinforce the hand washing message and method.

Covid19 Symptoms:

- Children must not attend school if they have displayed any symptoms in the last 14 days.
- If children have any of the following symptoms they must stay at home and you should contact school to let us know:
 - Cough
 - Shortness of breath or difficulty breathing
 - Fever or chills
 - Muscle pain
 - Sore throat
 - New loss of taste or smell
- If your child is displaying Covid symptoms, please keep them at home for seven days, whilst the rest of the household self-isolates for 14 days.
- It is parents' responsibility to seek a test within 3-5 days of symptoms appearing.
- If a positive case is confirmed, then the whole of the class contact group including adults, will need to self-isolate for 14 days.
- If a test proves negative, school will need proof of this result before the child returns to school.

<p>1/2 K – Hall door. 1 2 H/P – Exterior wooden gate accessed via the car park at the back of the building. R/1 E – Exterior wooden gate at the Early Years Reception. Please collect your children from the same points at the given collection time. We would appreciate prompt collection and departure to allow the next cohort to be collected.</p> <ul style="list-style-type: none"> • Nursery – Early Years Reception. Nursery staff will greet you at the entrance. • Flying Start – Early Years Reception – Flying Start staff will greet you at the entrance. • If you need to collect your child early, then you will need to telephone the school to arrange this and you will be given instructions as to where to collect your child. • Parents who come to collect children, please observe the social distancing guidelines marked out. (Similar to supermarket queuing!) 	<ul style="list-style-type: none"> • If there appears to be a significant outbreak of the virus within school, then the school will likely close again and deep cleaning will follow. <p>Please do not send any child to school who is at all unwell.</p> <p>Start and finish times: Will be reviewed in line with guidance KS2 – 855-1525 Foundation phase – 905-1535 Friday start times as above, all groups finish at 1325 – no afternoon provision.</p> <p>Nursery 915-1145 and 1230-1500 Flying Start 9-1130 and 1215-1445</p> <p>Please remember, adult social distancing is still a requirement, please do not congregate at the gates or at collection points. KS2 parents are welcome to wait on the school yard.</p> <p>Please adhere strictly to the timings, pupils will not be allowed on the yard prior to school starting.</p>
<p>Social Distancing – Please remember that social distancing for adults is still required, please adhere to this when dropping off and collecting pupils.</p> <p>Social Distancing - In the Classroom:</p> <ul style="list-style-type: none"> • Children are now permitted to sit next to each other. • Physical contact will still be discouraged. • Children will still be provided with their own stationery. • The Contact group of staff and children, will not have contact with other people throughout the day. • Children will remain in their allocated space for the day; only leaving for breaks and physical activity, with their Contact group • Whole school activities, such as assemblies, will not take place. These may take place on a smaller scale for contact groups. 	<p>Lunch Time:</p> <ul style="list-style-type: none"> • Lunch will be served in the dining hall. This will be a hot meal. Dietary requirements will be met as usual. • KS2 Contact Groups will eat their lunch in the classrooms. • Foundation Phase Contact groups will eat hot lunches in the hall and sandwiches in the classroom • Although this isn't a directive, we would welcome as many children as possible having school dinners each day. • Children will need to bring their own snacks as no tuck shop will be in operation in the Autumn Term. <p>Using outside areas:</p> <ul style="list-style-type: none"> • We are keen that the children have regular time outdoors, with their small "contact group." This is good for their physical and mental wellbeing.

	<ul style="list-style-type: none"> • There will be timetabled outdoor time both as part of their daily routine and also for break and lunchtimes. • When outdoors, children will only mix with children from their own contact group, maintaining social distancing. • Children will wash their hands prior to going outside and on entry back into the classroom. • They will be reminded of the importance of social distancing whilst outdoors too.
<p>Use of toilets:</p> <ul style="list-style-type: none"> • Each contact group will use the toilets within their wing. • Children will wash hands before using the toilet. • They will wash hands after use of the toilet. • Children will use social distancing when waiting to use the toilet. • Younger children will need to be as independent as possible. 	<p>First Aid:</p> <ul style="list-style-type: none"> • First aiders will be available to be called upon. • If children feel unwell, they must let their teacher know. • The teacher will follow the appropriate protocol to isolate the student in order to reduce risk to others. • A safe room (Zoom Room) has been identified for pupils to be taken to whilst waiting to be collected. Collection will be from the Early Years reception. • Children falling ill during the school day will need to be collected by their parents immediately.
<p>Attendance:</p> <ul style="list-style-type: none"> • It is expected that all children return to school. Guidelines state that attendance is compulsory. 	<p>Break Club and After School Clubs:</p> <ul style="list-style-type: none"> • There will be no breakfast club or after school provision for the Autumn term.
<p>Home-Learning</p> <ul style="list-style-type: none"> • Our home learning programme will only be provided for those children who are unable to return to school. 	
<p>Safeguarding If you have any safeguarding concerns please contact the school on 01646 684402 or by email Head.pennar@pembrokeshire.gov.uk Joanne Hinds Edwardsj56@hwbmail.net or Judith Baker bakerj19@hwbmail.net</p>	

It is the intention of everyone at Pennar Community School to make the return to school as safe and purposeful as possible. Please feel free to ask any questions which arise at any time. We understand the usual daily contact with families will not be available but please be assured we will do our best to respond to all telephone and email queries as quickly as possible. Please note these arrangements may be subject to change as official guidance changes. We will inform you as soon as possible if this happens.

This is the timetable showing staggered start and finish times. Please adhere strictly to these times to ensure we do not have congestion at drop off points.

Cohort	START	BREAK	LUNCH	PM BREAK	END	YARD	STAFF
6J	855	1020-1040	1235-1315	1430-1445	325	Main Right	EJ
5/6B	855	1020-1040	1235-1315	1430-1445	325	Main Right	JB
4/5D	855	1020-1040	1235-1315	1430-1445	325	Main Left	RD
3G	855	1020-1040	1235-1315	1430-1445	325	Main Left	AG
3/4T	855	1040-1100	1235-1315	1415-1430	325	Main Right	ST
1/2K	905	1040-1055	1215-1300	1415-1430	335	Main Right	LK
1/2 HP	905	1040-1055	1215-1300	1415-1430	335	Main Left	MP/JH
R/1E	905	1040-1055	1215-1300	1415-1430	335	Main Left	EE